



Non-Traditional Student RESIDENT SCHOLARSHIP APPLICATION GENERAL INFORMATION

1. All applications must be received by **June 1st, 2023** at Noon by FLCARH Scholarship Foundation, Inc.
2. All Non-Traditional Student Applicants must meet the following criteria:
 - A. Be a high school graduate or equivalent and have been out of high school for three years or more.
 - B. Must be accepted at or currently enrolled as a full-time student at an accredited 2 or 4 year college, university or an accredited vocational educational school.
 - C. Cannot already have an associate's degree or higher.
 - D. Must be listed as a resident on the current tenant income certification at a FLCARH-member property.
 - E. Must be in good standing with both the management company and the property in which you reside.
 - F. Can be a Resident Manager or Maintenance Technician living in a FLCARH member property. Any member of a Resident Manager or Maintenance Technician's household is also eligible to apply provided that the entire household is income eligible under general requirements.
 - G. Demonstrate a substantial work history that reflects the likelihood of academic achievement.
 - H. Demonstrate financial need.
3. The scholarship awards will be made to only qualified tenants or resident family members who meet the above criteria and are living at an apartment complex that is a member of the Florida Council for Affordable and Rural Housing.
4. Funds are to be utilized beginning with the 2020-21 school year.
5. The applications will be judged on academic achievements, school attendance, work history and performance, career goals, extracurricular activities and volunteer activities. Extenuating circumstances and need may also be considered. Professional and personal references will be considered in evaluating the likelihood of academic achievement. The FLCARH Board will select awardees from all applicants in its sole and absolute discretion. The FLCARH Board or its designee may choose to interview the applicants.
6. The scholarship recipients and their respective managers will be notified by August 1st, **2023**
7. The scholarship will be administered by the institution attended by the recipient. Funds may be used for books and/or tuition for one year or longer if approved by FLCARH Scholarship Foundation. Recipient's failure to continue required course of study or **maintain a "C" average** will cause the unused portion of funds to revert back to the Scholarship Foundation. Recipients must be registered or register for the minimum credit hours to be determined a **full time** student by the institution.

Non-Traditional Student FLCARH Scholarship Instructions

1. Complete and sign the attached application form. Use extra sheets for responses when necessary.
2. Pursuant to the requirements of the Internal Revenue Code §117(b), the funds you receive from the Scholarship Program must be used:
 - To pay tuition and fees required for enrollment at an educational institution; or
 - To pay for fees, books, supplies and equipment required for courses of instruction at such educational institutions.

In addition, you will be required to agree:

- That any funds not expended or committed for the purposes of the scholarship set forth above will be returned to the Foundation.
 - To provide a copy of proof of tuition payment at a college or university for the term which the scholarship is awarded.
 - By January 1st and June 1st of each year, you will submit evidence of continuing eligibility, including evidence of tuition billing and continued occupancy of you and/or your family in a residence owned or managed by a FLCARH member company.
 - Evidence of continuing eligibility must include a grade report showing that a minimum Grade Point Average (GPA) of a 2.0 or a "C" average each semester was maintained while taking the minimum full time credit hours. If any semester you do not maintain this standard, then the FLCARH Scholarship Foundation may terminate the scholarship or may, in its sole discretion, place you on probation for one semester. In such a case, failure to achieve this standard in the next applicable semester will result in termination of the scholarship.
3. The following **MUST BE SUBMITTED WITH THE APPLICATION:**
 - Attach an essay, typed in 300 words or less, describing any extraordinary circumstances or special factors that may affect your financial need.
 - Attach three or more letters of recommendation with the application. At least one should be professional, (e.g. employer, school official, community leader, etc.) and at least one personal (e.g. coach, pastor, etc.). The number and quality of the recommendations are determining factors for scholarship selection. The letters should not be from any person related by blood or marriage to the applicant.
 - Attach a copy of an acceptance letter to the chosen college or university.
 - College students must submit a current transcript from their college including courses completed to date, courses currently enrolled in, grades, and signature from registrar's office or applicable governing office.
 - Attach certification from apartment manager concerning your membership in household along with a copy of the current tenant income certification showing membership in household. **(Certification form is attached and must be signed by the apartment manager.)** Also, attach a letter from the Management Company and from the Property you reside that states you are in good standing.
 - Please see next page
 -



- **Attach a 3 X 5 Current photograph (taken within the last three months)** (will be used only for promotional purposes if awarded scholarship). Applications and other required documents must be received at the address below on or before **June 1st, 2023 12:00 PM** Eastern Time. This application deadline is firm as to date and time.

Please mail the application to:

FLCARH SCHOLARSHIP FOUNDATION, INC.
c/o Florida Management Associates Inc.
PO Box 2260
Tallahassee, FL 32316
Phone: 850-893-7650

Non-Traditional Scholarship Application Checklist

Incomplete applications will not be considered. It is important, therefore, that you review your application to ensure it is complete when submitting it. Use the below checklist to assist you in this regard:

Check (X) if attached Must Be Submitted With Application

- | | |
|-------|---|
| _____ | Scholarship Application |
| _____ | Work/Volunteer History |
| _____ | Letters of Recommendation (Professional/Personal)
Minimum of 3 required |
| _____ | Essay (300 words or less) |
| _____ | Copy of college or university acceptance letter or, if already a college student,
a current transcript |
| _____ | Certification from Apartment Manager along with your household's current
tenant income certification |
| _____ | Good Standing Certification (from Apartment Manager) |
| _____ | Current (3 X 5) photograph taken within the last 3 months |



Non-Traditional Student
Florida Council for Affordable and Rural Housing
Scholarship Application 2023

Full Name: _____

_____ Last

_____ First

_____ Middle

Mailing Address:

Street Address City County State Zip

Home Phone: _____ Daytime Phone: _____

Email: _____ Fax: _____

Date of Birth: _____ Apartment Complex: _____

Management Company: _____

Manager's Name: _____

Manager's Office Phone: _____

If applicable: Vocational, Technical School or College/University you are currently attending:

Name City County

Undergraduate GPA (4.0 Scale): _____ (attach copy of transcript)

Expected Graduation Date: _____ Degree: _____ Major: _____

Registrar Office Phone and Contact Person: _____

**Non-Traditional Scholarship Application
FINANCIAL NEED**

In this section please explain any extraordinary circumstances or special factors that may affect your financial need. Please TYPE a short essay in 300 words or less.

By submitting this application, I authorize my high school or higher education institution to make available to the FLCARH SCHOLARSHIP FOUNDATION, INC. ("the Scholarship Fund") and its agents any and all information concerning my academic record and any other pertinent information. I certify that all of the information in this application is true and correct to the best of my knowledge and that I meet the eligibility requirements set forth in this Application Form. I further authorize the Scholarship Fund to disclose my name, address, and photograph in connection with promotional activities concerning the Scholarship Fund and to schools and colleges.

Applicant Signature

Date

Parent or Guardian's Signature (if under age 19)

Date

Non-Traditional Student Scholarship Application

RESIDENCY CERTIFICATION (TO BE COMPLETED BY RESIDENT MANAGER)

Applicant Name: _____

Apartment Complex: _____

Apartment Manager: _____

Manager's Office Phone: _____

Head of Household on Tenant Certification: _____

The Applicant: _____ is listed on the attached tenant income certification.

NOTE: Be sure to attach tenant income certification

Property Manager: _____

Date: _____

Signature

Title: _____

—

Complex: _____

Management Company:

Non-Traditional Student Scholarship Application

GOOD STANDING CERTIFICATION (TO BE COMPLETED BY RESIDENT MANAGER)

Applicant Name: _____

Apartment Complex: _____

Apartment Manager: _____

Manager's Office Phone: _____

Head of Household on Tenant Certification: _____

The Applicant: _____ is currently in good standing.

Property Manager (print name): _____

Signature _____ Date: _____

Title, Name of Complex, Management Company